

MC's Circular No. 75 of 2016-17

Dated: 20/02/2017

The Govt. of West Bengal has introduced the Integrated Financial Management System (IFMS) which has a number of sub-modules including that of "Pay Roll Processing". Under this sub- module, employee information shall be collected in the Employee Information Data Sheet.

To facilitate KMC to switch over to this new system in the near future, Establishment Sections attached to every Department are directed to collect information of all officials in the format to be provided by the SR&A/C Cell. The said format is to be collected from the SR&A/C Cell by the respective Establishment Sections. One part of the filled up format may be sent to the SR&A/C Cell and another part may be kept by the respective Establishments. This task should be completed by the end of March 2017 by all.


Municipal Commissioner

Municipal Commissioner
The Kolkata Municipal Corporation

Distribution:-

1. All Controlling Officers
2. All HODs of Depts/Offices/Cells
3. All Administrative Officers of different Departments
4. OSD to Hon'ble Mayor