

To  
The Executive Engineer, Building Department, Br.....  
Kolkata Municipal Corporation  
5 S.N. Banerjee Road,  
Kolkata-700 013.

Sir,

Ref: Premise No. \_\_\_\_\_, Ward No. \_\_\_\_\_, Borough No. \_\_\_\_\_  
Assessee No.

**Sub: Appointment of Technical Personnel for sanction of application and approval of Building Sanction Plan and work till completion of the Project u/Sec. 393A of K.M.C. Act, 1980.**

I have gone through Building Rules, 2009 especially Chapter VII of the said rule. I appoint and authorize following technical personnel to apply for sanction and supervise the construction till completion of the Project.

- 1) Name of L.B.S./Architect. \_\_\_\_\_  
License No. \_\_\_\_\_  
Signature \_\_\_\_\_
- 2) Name of E.S.E. \_\_\_\_\_  
License No. \_\_\_\_\_  
Signature \_\_\_\_\_
- 3) Name of Geo-Technical Engineer (If Applicable) \_\_\_\_\_  
License No. \_\_\_\_\_  
Signature \_\_\_\_\_
- 4) Name of Structural Reviewer (If Applicable) \_\_\_\_\_  
License No. \_\_\_\_\_  
Signature \_\_\_\_\_
- 5) Name of Owner/Constituted Attorney (If Applicable)  
On behalf of the Owner \_\_\_\_\_  
Signature \_\_\_\_\_

I/We .....Owner/Owners/Lessee/ C.A. of .....do hereby authorize Sri..... L.B.S./Architect as stated above to apply and submit the Common Application Form (CAF) and e-Undertaking on or behalf of me/us and I/We will be solely responsible and liable if any of the declarations/affidavit found to be incorrect or untruthful, K.M.C. reserve the right to take any legal action against me/us whatsoever.

Thanking you,

Yours faithfully,

(Name of Applicant)