



KOLKATA MUNICIPAL CORPORATION  
5, S.N. Banerjee Road, Kolkata – 700 013

Notification

DATED 27.12.2023

**Subject: Recruitment Regulations for the posts Sub- Registrar under Health Department, KMC.**

No: 002/DIV-VIII/PERS/KMC/2023- In exercise of the power conferred by section 20, read with sections 602 & 604, of Kolkata Municipal Corporation Act, 1980 (West Bengal Act LIX of 1980), the Kolkata Municipal Corporation, with the approval of the State Government through and in supersession of all previous notifications/circulars /Office orders issued on the subject, hereby makes the following regulations for regulating recruitment to the post of Sub- Registrar under Health Department, Kolkata Municipal Corporation namely:

Regulations

The method of, and the qualifications required for, recruitment to the post of Sub- Registrar under the Health Department, Kolkata Municipal Corporation, shall be as detailed below:

1.	Name of the Post	Sub- Registrar
2.	Pay Level	Level 14 (unrevised Pay Scale PB 4 (Rs 9,000 – 40,500) +Rs. 4,700)
3.	Method of Recruitment	By direct recruitment through the West Bengal Municipal Service Commission observing necessary formalities.
4.	Qualification for Direct Recruitment	i. A degree/diploma in Homeopathic medicine like BHMS/DHMS/DMS from a recognized University / Institution. ii. 5 (five) years of experience of working in similar nature of post, either on permanent or contractual basis, in Burning Ghats/Burial Grounds /Mortuary etc in the Government /Semi-Government /Local Authorities /Statutory Bodies/Urban Local Bodies.
5.	Age	Age not more than 45 years on the 1st January of the year of advertisement.  Provided the upper age limit shall be relaxable for the candidates belonging to the categories of Scheduled Castes, Scheduled Tribes / Other Backward Classes as per Government orders/rules etc. for the time being in force.  Provided further that the upper age limit shall be relaxable by 05 (five) years for candidates who are working in a similar nature of post, either on permanent or contractual basis, in Burning Ghats / Burial Grounds / Mortuary etc for at least 05 (five) years in the Government/Semi Government/Local Authorities /Statutory Bodies / Urban Local Bodies.

By Order  
Be 27/12/23  
Municipal Commissioner,  
Kolkata Municipal Corporation  
Municipal Commissioner  
The Kolkata Municipal Corporation

Copy forwarded for information and taking necessary action:

1. OSD to Hon'ble Mayor/PA to Hon'ble Deputy Mayor/PA to Hon'ble MMIC (Personnel)
2. PA to Special Municipal Commissioner (G&D)/P(R&S)/Joint Municipal Commissioner
3. CMHO/Chief Manager (P)
4. Office Copy
5. CO (IT) is hereby requested to upload the circular in the website.

Be 27/12/23  
Municipal Commissioner,  
Kolkata Municipal Corporation  
Municipal Commissioner  
The Kolkata Municipal Corporation

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